

VOLUNTEER APPLICATION

TOGETHER WE WILL BUILD THIS HOUSE



VICTORY

Dear Volunteer Applicant,

Thank you for your interest in joining our Volunteer Team at Victory or one of the affiliated ministries served by Victory. We are excited about assisting you with your desire to serve the Lord through volunteering. We are also here to guide you through the application and approval process as well as finding the right place within the church according to your God-given gifts, talents, and desires.

Completing this Volunteer Application fully and accurately will help us process your request in a timely manner.

Because we minister to a diverse number of children and youth, we must be very thorough in our screening process of applicants and comply with government agency regulations concerning minors. As part of our screening process we will be asking you to authorize a criminal background search for each of the states where you have been a resident since age 18.

Please submit your completed application to:

1. **Victory Volunteer Office** located within the **Human Resources Department** on the second floor of the VBC Building (East Campus) at the corner of South 81st & Delaware Ave, **Suite 262**; (or)
2. Volunteer Application Drop-Box in the lobbies of the Worship Center on South Lewis Ave.

Upon approval of your application, a member of our Volunteer Coordination Team will contact you with additional instructions.

If you have any questions, contact the Volunteer Office by calling **(918) 491-7936** or by e-mailing volunteer@victory.com.

Thank you again for your interest. We look forward to serving with you!

Sincerely,

Volunteer Office

7700 S. Lewis Ave
East Campus, Room 262
Phone: 918-491-7936
Fax: 918-491-7983
volunteer@victory.com

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All information provided by applicants is to be considered confidential and may only be used by Victory Christian Center, its agents or assigns for the official purposes intended.



Victory Volunteer Application

Date:

PERSONAL INFORMATION:

First Name:	Middle Name:	Last Name:
Daytime Phone:	Cell Phone:	E-Mail Address:
Street Address:	Street Address:	PO Box:
City:	State:	Zip:

EXPERIENCE: *(Please list any special experience or training you have that may be helpful. You may attach a resume if available)*

FOREIGN LANGUAGE SKILLS: *(Other than English)*

Language	Spoken Level <i>(Student – Conversational – Fluent)</i>	Reading & Writing Level <i>(Student – Basic – Literate)</i>

VICTORY REFERENCES: *(Please indicate if you are participating in a Victory Connect or Ministry Group within the Church.)*

Group Name	Pastor or Group Leader	E-Mail	Phone

MINISTRY REFERENCES: *(Please provide your previous Church info if applicable.)*

Church Name	Pastor or Contact Name	E-Mail	Phone

PERSONAL REFERENCES: (Please provide 3 adult references of people you have known for at least one year.)

Name / Relationship	E-Mail	Phone

CURRENT EMPLOYER:

Employer	Position	Work Phone

SPIRITUAL LIFE:

QUESTIONS	YES	NO
Have you received Jesus Christ as your Savior and Lord?		
Are you committed to growing in the Lord by praying and reading your bible regularly?		
Have you become a member of Victory?		
Have you attended a Connect Lunch or completed Victory's Growth Track ?		
Do you fully support Victory's Statement of Faith?		
Are you aware of any <i>legal</i> reasons you may NOT be able to serve at Victory?		
Provide the date you became a believer (<i>if known</i>):	Date:	
Approximately how long have you been attending Victory?	Years/Months:	

VOLUNTARY DISCLOSURE:

Because of our ministry to children, Victory performs Criminal Records Checks (CRC) for all employees and volunteers. Information obtained will not necessarily prevent volunteer opportunities and will be maintained as strictly confidential. (Please ensure to provide the needed details with the attached authorization form.)

QUESTIONS	YES	NO
Have you ever participated in, been charged with, or convicted of any violent crime(s)?		
Have you ever participated in, been charged with, or convicted of child abuse or neglect?		

ACKNOWLEDGMENT:

By my signature below, I certify and agree as follows:

If Victory Christian Center ("Victory") approves my application to serve as a volunteer at Victory or one of the affiliated ministries served by Victory, I will comply with all rules and requirements for volunteers as set forth by Victory within the Volunteer Guide, policy manuals, and official communications. Victory may change any such rules and requirements at any time and for any reason, without prior notice.

I agree with Victory's statement of beliefs as set forth at its website at <http://victory.com> and Victory's religious teachings as set forth by its Pastors. I will conduct my life in a manner which is consistent with these teachings and beliefs as long as I remain a volunteer of Victory.

I have answered all of the questions contained in this application to the best of my knowledge. All statements made by me on this application are true and complete to the best of my knowledge. I have withheld nothing that would, if disclosed, affect the review of this application in an unfavorable way. Any material omission or misrepresentation of any facts on this application is cause for immediate dismissal from my volunteer position.

I authorize Victory to contact my references to secure the information deemed necessary by Victory to evaluate my potential as a volunteer. I waive any rights I might have to see the comments of my references. I release all references, agencies, Victory, and any associated organizations, employers, and agents from any and all liability for damages to me or my family as a result of their providing information requested by Victory.

As a Victory volunteer, I will not be entitled to any compensation, workers compensation insurance coverage, or any other protections afforded to employees of Victory under the law. My volunteer services to Victory do not create an employment relationship or contract with Victory. I may discontinue providing volunteer services to Victory, and Victory may discontinue my volunteer services, at any time and for any reason.

Printed Name: _____

Signature: _____

Date: _____

*(Please Complete the Section Below if the Volunteer Applicant is under the age of 18)**

Parent/Guardian Name: _____

Relationship: _____

Signature Parent/Guardian Name: _____

Date: _____

**Minors under the age of 14 do not need to complete an application and must be accompanied by an approved parent or guardian.*

VOLUNTEER OPPORTUNITIES:

Service Team Areas

Tulsa Dream Center	Special Events	Bookstore	Home Visitation
Food Distribution	Host Team <i>(Greeter, Usher, Parking Lot Directional Guides)</i>	Church Offices Support <i>(Reception, Clerical, Administrative)</i>	Hospital Visitation
Facility Support		Creative Arts <i>(Choir, Musician, Dance)</i>	Nursing Home Ministry
Technical Support	Production <i>(Technical, Media)</i>	Translation <i>(Foreign Language, Sign Language)</i>	Prison Ministry
Trades & Crafts Support		Altar Ministry	Victory Group Leaders <i>(Connect, Ministry, Sunday School, or Prayer Groups)</i>
Walk-It-Out Programs	Bookstore <i>(Merchandise & Inventory)</i>	International Ministry	Nursery
	Men's Ministry	Global Reach	Pre-School
	Women's Ministry	Prayer Line	Champion's Club
	International Mission Teams	Senior Adults	Victory Kids
		Victory Christian School Activities	Victory Trucks
			Victory Youth
			Camp Victory
			Single Parents
			Bus Drivers

(Please indicate the primary areas where you would like to serve and preferred Campus. If no preference, please indicate "Anywhere"):

First Choice	Second Choice	Third Choice

Main Campus

Victory Mannford

Victory Downtown

SERVICE REQUIREMENTS:

The *Service Team Areas* will determine the necessary requirements for volunteer assignments, which *may* include a completed Criminal Background Check, Victory Membership, and varying levels of regular attendance as established by the Pastoral Team. All Service Areas apply to programs on the main campus and all satellite campuses. Certain areas of service may also require an interview with a member of the Pastoral or Leadership Team. Attendance and criteria for membership requirements *may* be substituted by acceptable Pastoral & Ministry Recommendations (or) regular participation within one of Victory's established Connect Groups. Parents with students enrolled at VCS are also eligible to support and assist supervised VCS activities with school approval upon completion of all other approval requirements.

Volunteers for positions that involve driving ministry vehicles must meet the minimum age of twenty-five (25), possess the appropriate Oklahoma Driver's License for the vehicles being operated, and be approved through a Motor Vehicle Report for insurance purposes.

In addition to standard background checks, all volunteers working with (or) around children and youth must participate in ministry provided Child Abuse Neglect Awareness (CANA) Training. (There is no cost for this training and frequent schedules are offered.) Victory reserves the right to request voluntary drug screening and health physicals when necessary for the safe operation of equipment or participation in activities with essential physical demands.

Upon approval to serve you will be contacted by Human Resources to provide a current color Photo ID or given the opportunity to schedule a photo for security purposes. At that time we will also coordinate with you to arrange for Volunteer Orientation and appropriate training prior to being assigned to a Department Team Leader.

PLEASE RETURN COMPLETED APPLICATIONS TO:

Victory Volunteer Office

Human Resources Department

VBC Building (South 81st & Delaware Ave)

Suite 262

(Or)

Volunteer Application Drop-Box

VCC Worship Center Main Lobby

